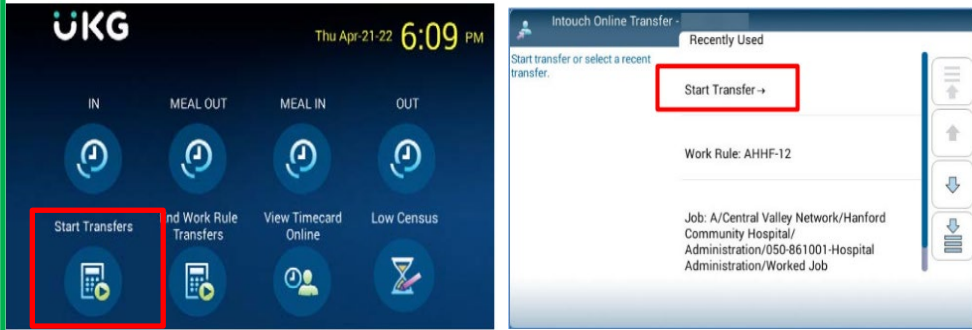
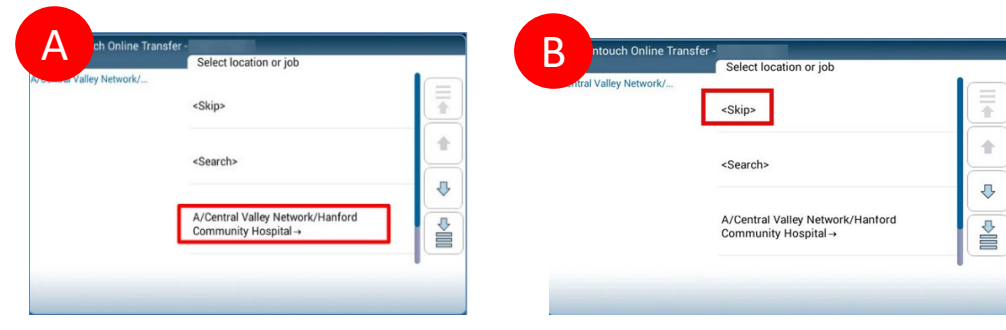


Adventist Health Central Coast Transfer Example – Wall Clock - ASSOCIATE

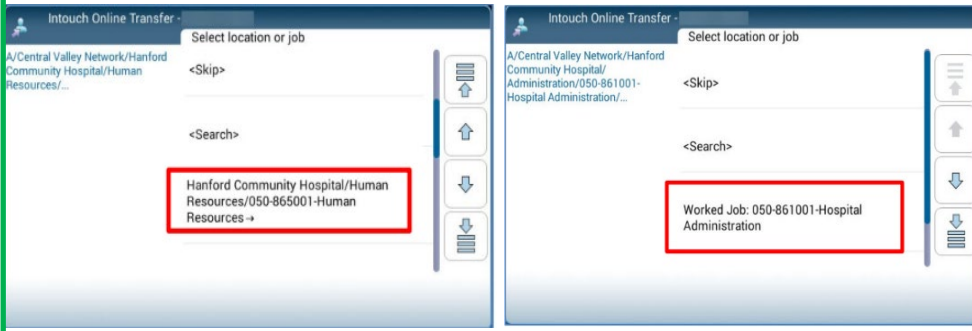
1. A. Press the Start Transfer Button.
B. Swipe your badge
C. Press Start Transfer



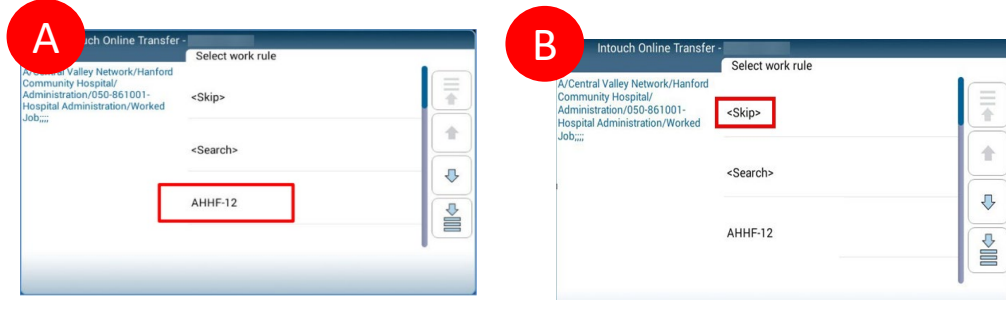
2. A. Tap the appropriate Hospital Name
B. Tap <Skip> if you are performing a Work Rule Transfer or Alternate Assignment Transfer (skip to step 4)



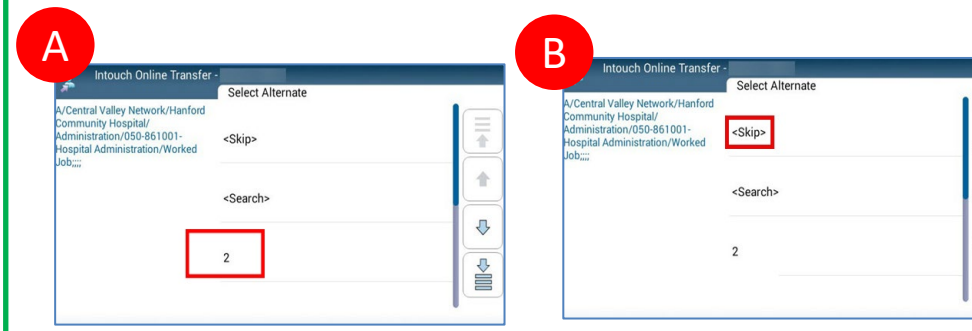
3. A. Scroll and tap the appropriate department
B. Tap 'Worked Job' option



4. A. Tap the appropriate 'Work Rule'
B. Select <skip> if a Work Rule is not needed



5. A. Tap the appropriate 'Alternate Assignment'
B. Select <skip> if an Alternate Assignment is not needed



6. A. Review to confirm the transfer you have requested
B. Click 'Submit' to save the transfer
C. You can use the 'Back' button to go back and make changes.

